



## Mobile Scaffold Towers Checklist

**What safety precautions do you and your colleagues take when working with mobile scaffold towers?**

In most cases, falling from a mobile scaffold tower has serious consequences. It is therefore an issue that is worth addressing.

**The main risks are:**

- Falling from a height
- Overturning of the scaffold
- Board breakage

This checklist will help you to get a better grip on these risks.

## 1. Fill in the check list

If you answer a question with «no» or «partially», you need to take action. Make a note of necessary actions to take on the last page.

If a question is not applicable to your business, cross it out.

## 2. Take action

### Condition and availability of mobile scaffold towers

- 1 Are the mobile scaffold towers in your company in proper condition? (Fig. 1)  yes  
 partially  
 no

In particular:

- Structure
- Lockable castors
- Access and boards
- 3-sided guardrail system

- 2 Are your employees aware of the maximum permissible loads of your mobile scaffold towers?  yes  
 partially  
 no

This data is given in the assembly instructions.

- 3 Are checks performed before each use to verify that the mobile scaffold tower is suitable for the task at hand?  yes  
 no

In particular:

- The load for which the tower is approved
- The location of the tower
- The height of the tower
- That the tower is secured to prevent it from overturning

### Usage

- 4 Is the mobile scaffold always set up on a firm foundation? (Fig. 2)  yes  
 no

- 5 Is the location of the mobile scaffold tower safeguarded in traffic areas? (See title photo)  yes  
 partially  
 no

- 6 Are additional supports used, when required, for increased stability? (Fig. 3)  yes  
 partially  
 no

- 7 Are the castor rollers locked before a mobile scaffold tower is used? (Fig 4)  yes  
 partially  
 no

- 8 Can the mobile scaffold tower only be accessed in accordance with the manufacturer's instructions?  yes  
 no



1 Fault-free mobile scaffold towers are essential for safe working.



2 A firm foundation prevents the castors from sinking in without warning.



3 The assembly instructions specify the height from which supports must be fitted.

9 Do all employees know that the standing height in outdoor areas must not exceed 8 m and 12 m indoors?  yes  
 no

10 Is the mobile scaffold tower never moved with people riding on it? (Fig 5)  yes  
 no



4 Castors must be secured to prevent the mobile scaffold tower from accidentally starting to roll.

### Organisation, training, attitude

11 Is there a clear understanding in your company about who checks mobile scaffold towers regularly for defects and damages? (Fig. 6)  yes  
 no

12 Do all employees know that defects to a mobile scaffold tower must be reported to the manager concerned immediately?  yes  
 partially  
 no

13 Are all employees in your company (especially new entrants) instructed in the proper use of mobile scaffold towers?  yes  
 partially  
 no

14 Do managers check to ensure that employees use the company's mobile scaffold towers correctly?  yes  
 partially  
 no



5 Mobile scaffold towers must never be moved when people are on them.

#### Note to question 13

Leaflet «Acht zentrale Fragen rund um das Rollgerüst» (Eight questions concerning mobile scaffold towers), [www.suva.ch/84018.d](http://www.suva.ch/84018.d), can be used to instruct employees in the correct use of mobile scaffold towers.



6 Missing guardrails and defective boards may cause people to fall from a height.

Further risks may be identified in your company within the scope of this checklist. Please take the necessary actions if that is the case (see overleaf).

Action plan  
**Mobile Scaffold Towers**

Checklist completed by: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

No.	To do	By (date)	Responsible	Done		Notes	Checked	
				Date	Signed		Date	Signed

Follow-up inspection on: \_\_\_\_\_ (Recommendation: every 6 months)

→ Any questions? Contact us at 058 411 12 12 or kundendienst@suva.ch  
 Download: [www.suva.ch/67150.e](http://www.suva.ch/67150.e)

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 (no print available)